

Civic Affairs Committee

Tuesday, 3 November 2020

Decisions

Set out below is a summary of the decisions taken at the Civic Affairs Committee held on Tuesday, 3 November 2020. Decisions made by the Portfolio Holder will be subject to call-in. Recommendations made to the Cabinet or to the Council are not subject to call-in. The wording used does not necessarily reflect the actual wording that will appear in the minutes.

If you have any queries about any matters referred to in this decision sheet please contact Patrick Adams.

1. Community Governance Review of Longstanton and Oakington & Westwick Civil Parishes, Prompted By The Development At Northstowe
The Civic Affairs Committee

Recommended to Council

- A)** The creation of a new civil parish for Northstowe, as detailed in Option A of the report, with a variation to proposed boundaries:
 - i. The adjacent field boundary, marking the perimeter of the Northstowe Extension Land should be the parish boundary between Northstowe and Longstanton, not the Over Road.
- B)** That the new administrative body be called “Northstowe Town Council”.
- C)** Elections to “Northstowe Town Council” be held in 2021 with councillors serving for a single year. All councillors to stand for a full four year term in 2022.
- D)** “Northstowe Town Council” should have 15 councillors.
- E)** Elections to Longstanton Parish Council and Willingham Parish Council take place in 2021 with councillors serving for a five year term.
- F)** Officers write to the Local Government Boundary Commission for England (LGBCE) to seek re-alignment of district and county boundaries where these are affected by any changes made by this review.
- G)** The creation of a new polling district with boundaries to match the new parish boundary for Northstowe; amendment of existing polling district boundaries to match the new reduced size boundaries for Longstanton Civil Parish and Oakington & Westwick Civil Parish; the creation of a new polling district for the area north of the guided busway, which is to be moved to Willingham Civil Parish.

2. Community Governance Review for Foxton
The Civic Affairs Committee **Agreed**

- A)** The request from Foxton Parish Council for a Community Governance Review to increase the number of Parish Councillors from 9 to 10; and
- B)** The draft terms of reference (Appendix B);
- C)** For staff to agree a timetable in consultation with Foxton Parish Council.

3. Anti-Bullying Motion from Council

The Civic Affairs Committee **Agreed**

- A)** To designate a three-member Task and Finish Group to
 - i. Consider options for adopting the LGA Model Code of Conduct when the final version is published
 - ii. Review the whistle-blowing and anti-bullying policies, and work with HR and Democratic Services to consider how best to raise awareness of the provisions of these policies.
- B)** Request that the communications team include anti-bullying messages in their communications plan for anti-bullying week.
- C)** Appoint Councillor Heather Williams (Chair), Councillor Clare Daunton and one other Liberal Democrat Councillor to the Task and Finish Group.